

CITY OF MEDINA
Park Board Meeting Minutes

January 19, 2006
7:00 p.m.

Medina City Hall
501 Evergreen Point Road

Call to Order

The January 19, 2006 Park Board meeting was called to order by 2005 Vice Chair, Lisa Fleischman at 7:13 pm.

Roll Call

Present: Steve Brustkern, Lisa Fleischman, Roger Ngouenet, and Heija Nunn

Absent & Excused: Karen Sparks

Staff Present: Joe Willis, Director of Public Works; and Rachel Baker, Administrative Assistant

Minutes

MOTION BRUSTKERN AND SECOND NGOUENET TO APPROVE THE NOVEMBER 21, 2005 PARK BOARD MINUTES AS SUBMITTED, MOTION PASSED 4-0, 7:14 PM.

Audience Participation

(Non-agenda items only)

There was no participation; however, resident Wilma Edmonds was in the audience.

Election of Chair and Vice Chair

Nunn nominated Fleischman to serve as 2006 Chair and Ngouenet seconded the nomination. Fleischman was chosen as Chair after a 4-0 vote.

Brustkern presented a motion to table election of 2006 Vice Chair until February meeting, and Ngouenet seconded the motion; motion passed 4-0.

Park Reports

Members agreed to postpone park reports until after 2006 park assignments could be determined.

Other Business

Medina Park Playground Improvement Update (7:35 pm)

Willis explained that the old play equipment was removed by staff and placed in storage. Willis then described placement of new equipment. Willis stated council authorized a \$30,000 contract with Merlino Construction for site preparation, which would include excavation of existing gravel and concrete edging. Willis projected staff would complete what the contract would not cover.

Willis stated existing trees and hedge would remain and the four trees temporarily removed and replanted near tennis courts would be replaced near site after construction. Responding to boardmembers, Willis indicated additional landscaping is not in the current budget, but it still may be possible to extend the hedge.

Fleischman volunteered to send thank you letters on behalf of the Park Board to playground architects, Marianne Mowat and Jodie Major.

Nunn suggested to Willis there be a future newsletter article acknowledging all volunteers involved with the project.

Medina Beach Park Update (7:46 pm)

Willis explained the Corps permit has not yet been finalized, but the Corps expressed the permit would meet requirements. Willis said the next step in the process would be for the permit to be forwarded to additional agencies for a required thirty-day comment period. Willis stated the Departments of Fish and Wildlife and Ecology have already reviewed the permit.

Willis described park improvements indicating when finished the Beach Park would provide a more usable waterfront through the creation of two coves, steps to the water and seating areas.

Willis anticipated beginning work on the 16-week project after Labor Day 2006.

2006 Work Plan and Budget (7:51 pm)

Willis explained council approved a 2006 Park Board budget of \$50,000, but the carryover of unused 2005 funds was not appropriated.

The board briefly discussed work plan items, but decided to include topic on the next meeting agenda. Boardmembers agreed to focus on smaller city park improvements separately from a Fairweather master plan.

Medina Park Signs (8:06 pm)

Nunn described sign information obtained from Zumar Signs representatives, including possible sign material, design, size, color and logo. Nunn expressed preference for small, simple signs using standard park symbols.

Nunn suggested Public Works staff could construct signs for cost savings and indicated she would hope to provide additional information during the next meeting.

New Business

Salvaged Play Structure (8:17 pm)

Board expressed preference for donating equipment rather than reusing it elsewhere in the city. Nunn volunteered to contact various agencies to determine interest level for acceptance of the re-usable equipment.

February Meeting (8:26 pm)

The next regularly scheduled Park Board meeting falls on Monday, February 20th, Presidents' Day. City Hall will be closed in observance of the holiday. The board agreed to reschedule the meeting to Monday, February 27th; 7:00 pm.

Adjournment

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| MOTION BRUSTKERN AND SECOND NGOUENET TO ADJOURN JANUARY 19, 2006 MEETING, MOTION PASSED 4-0, 8:30 PM. |
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The January 19, 2006, Park Board meeting at adjourned at 8:30 pm.

The next Park Board meeting will be held Monday, February 27, 2006 at 7:00 pm.

Minutes taken by:

Rachel Baker
Administrative Assistant